



CART Certification Program CART Member Interview Form

Instructions

This form is used by CART Assessors in conducting interviews with members of the CART program participating in the certification process.

This form should be downloaded to the assessor's local computer or drive. Once downloaded, there are two options for completing and submitting the form:

1. Complete the form electronically from your tablet or computer, typing in responses; or
2. Print the form, legibly write in responses, and scan the completed form into your computer to create the final file.

After using one of these methods to create the completed file, do the following:

1. Save the form with this naming convention: CARTNAME_IntervieweeLast Name_Interviewee-Role_Interview_Month-Year.

Example: XYZCART_Smith_Search-Coordinator_Interview_May-2020

2. If you printed and hand-wrote the form, scan it back into your computer and save with the prescribed naming convention.
3. Email the completed form to the lead assessor and/or AATTAP CART project coordinator as directed for the event/certification project.



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Name of CART program	
Name of CART member being interviewed	
Date of interview	
Location of interview (city, state)	
Name of assessor conducting the interview	

Employment/History Information

Total years in law enforcement, criminal justice and/or emergency management	
Current Rank and/or Title	
Brief explanation of current job assignment and responsibilities	



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Training Information

<p>Describe your CART role, responsibilities, and duties</p>	
<p>Thinking about your CART classroom and/or online training, and any other child protection training you have taken with AMBER Alert/NCJTC and/or NCMEC, has that training been helpful in your CART role? Have you been able to apply that learning and/or resources? <i>Describe briefly how you have used/applied information and resources from training.</i></p>	
<p>Thinking about the tabletop exercise(s) and/or field training exercise(s) since joining this CART, how did your participation in this exercise/ these exercises help you? Did you identify areas for improvement and/or take actions to improve preparedness? <i>Describe your experiences briefly.</i></p>	
<p>How often and/or on what cycle does your CART program hold team meetings? <i>Describe the schedule and/or frequency.</i></p>	
<p>Thinking about your CART program's regular meetings (monthly, quarterly, semi-annually, etc.), describe your view on the effectiveness of those meetings? What is discussed, planned, reviewed, etc.? How has your participation helped you? Is the team benefitting/improving through these meetings? <i>Describe your experiences briefly.</i></p>	



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Knowledge of the CART's activation criteria and operational protocols

<p>Describe in detail your CART program's activation CRITERIA.</p>	
<p>Describe in detail your state and/or region's criteria for activation of an AMBER ALERT, and any related activation protocols that must be followed.</p>	



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Assessor Input

NOTE: If the CART member does not have a clear understanding of CART activation criteria and/or AMBER Alert criteria and activation protocol(s), the member shall demonstrate a clear understanding prior to the conclusion of the onsite visit.

Does the CART member have a clear understanding of CART activation criteria?	<input type="checkbox"/> Yes <input type="checkbox"/> No Explain:
Does the CART member have a clear understanding of AMBER Alert activation criteria and protocols?	<input type="checkbox"/> Yes <input type="checkbox"/> No Explain: